

**MAYOR JAMES M. JAROSZYNSKI  
TRUSTEE ANTHONY CAVALLARO  
TRUSTEE TIMOTHY DUNN  
TRUSTEE ALAN GUSTAFSON JR.  
TRUSTEE NIKKI PIERCE**

**GREGORY PETERSON, ATTORNEY  
CINDY CAPESTRANI, VILLAGE CLERK  
PAULA SPUNAUGLE, TREASURER  
BRYCE WEBSTER, FIRE CHIEF-excused  
PAUL CAPITANO, CODE ENFORCEMENT OFFICER  
AVERY FAULKNER, DPW SUPERINTENDENT  
LAURIE BECKER, LIBRARY DIRECTOR**

The regular meeting of the Village of Falconer Mayor and Board of Trustees was held on Monday, February 10, 2025 at 6:00 pm in the Falconer Public Library with Mayor James Jaroszynski presiding.

**Trustee Appointment – Oath of Office**

Nikki Pierce was sworn in by Clerk Capestrani to fill the vacancy as a result of Trustee Annette Miller’s resignation. Nikki, along with her husband Kevin, who was present at the ceremony with their daughter Kate, own PersNikkity Pies located on East Main Street in the village.

**Pledge of Allegiance & Roll:**

Trustee Gustafson, Trustee Dunn, Trustee Cavallaro, Trustee Pierce and Mayor Jaroszynski were all present.

**Visitors**

Ed Sullivan      Nina Gustafson      Steve Vanstrom      Kevin Pierce      Kate Pierce

**PRIVILEGE OF THE FLOOR**

VISITORS ARE ALLOWED A MAXIMUM OF THREE (3) MINUTES TO ADDRESS THE BOARD. THIS IS **NOT** THE TIME OR PLACE FOR A DEBATE. IT IS A MEETING FOR THE BOARD TO CONDUCT VILLAGE BUSINESS. ALL COMPLAINTS/REQUESTS WILL BE CONSIDERED AND REVIEWED AT A LATER TIME.

**Visitor Comments**

- Ed Sullivan, President and co-owner of Hanson Sign Company in the village addressed the board. He wanted to make the board aware of the deteriorating, hazardous condition of the road behind their building in the hopes it would be included on a list for future road improvements. He provided pictures of the road at the end of Elmwood Avenue where there is a severe drop in the crown of the road. Trucks are unloaded in that area and there is a concern that if the forklift gets too close to the edge, it could roll and cause injury to the operator. Mayor Jaroszynski noted the village will look into this and get back to Ed with what can be done.
- Nina Gustafson, Falconer Rotary, noted the annual Village Wide Yard sale days have been set for May 30 & 31<sup>st</sup>, 2025.

**Minutes**

Trustee Dunn made a motion, seconded by Trustee Gustafson to approve the minutes of the January 13, 2025 Regular Board of Trustees Meeting. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Trustee Dunn made a motion, seconded by Trustee Cavallaro to approve the minutes of the January 13, 2025 Annual Organizational Meeting. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, Pierce: Aye, and Jaroszynski: Aye. Nays: none. Carried.

### **Mayors Remarks**

- Nothing to report

### **Fire Chief**

The Fire Chief's January report was reviewed and noted that the department responded to 16 EMS calls, 23 cancelled in route, 1 motor vehicle accident with injuries, 1 gas leak, 1 assist invalid, 1 passenger vehicle fire, 1 alarm system malfunction, 1 unintentional alarm, 1 sprinkler malfunction, 46 total incidents.

#### **Highlights:**

- There was discussion regarding a posted flyer for a Fire Department Spring Raffle drawing on April 12th. The board has discussed previously that all Fire Department fund raisers need to be approved by the village board. A message will be sent to the Fire Department fund raising committee to request board approval on any future fund-raising events.

Trustee Gustafson made a motion, seconded by Trustee Cavallaro to approve the Fire Department Spring Raffle Drawing on April 12<sup>th</sup>. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

### **Code Enforcement**

The January code officer report was reviewed. It was noted 1 building permit totaling \$75 was issued this past month, totaling \$75 year-to-date.

#### **Highlights:**

- Interior work has begun on the vacant building at 235 West Main Street
- Several violation letters were sent out regarding unregistered vehicles on properties

### **Department of Public Works**

The DPW report was submitted for the month of January 2025.

#### **Highlights:**

- Construction on the new DPW pole barn has been completed.
- Painting interior of DPW shop
- Removed old, surplus furniture from library & village office space
- Waiting on D&S Glass for an update on the library door
- Due to an active winter season, they have been very busy with snow plowing and snow removal

### **Library**

The January 13, 2024 – February 10, 2025 Library report was reviewed.

#### **Highlights:**

- The library has new computer tables and a bookcase made by Colecraft Commercial Furnishings. These additions were covered by funds from the William B. Anderson and Juliet J. Anderson Rosch Charitable Foundation. Thank you to the DPW crew for their assistance in moving out the old tables.
- There were 199 visitors at the open house held on Tuesday, January 28th for students in Lauren Kimball's art classes at Fenner Elementary School. The art display will be in the library for the month of February.
- Five new Dell OptiPlex All-in-one computers were installed, three to replace staff computers and 2 to begin to replace the patron computers downstairs. The computers were partially funded from the Community Foundation Falconer Region Fund.

- The library currently has a small display from the Bethlehem Lutheran Church in remembrance of the 100<sup>th</sup> anniversary of the fire that completely destroyed the original church in 1925.
- The next library board meeting will be on Thursday, March 13<sup>th</sup> at 8:00 am.

**Committees:**

**Finance:**

- ***Budget Modification***

Trustee Dunn made a motion, seconded by Trustee Pierce to approve Resolution #6-2025 Budget Modification that the Village Treasurer is hereby authorized to make the following amendments to the FY 24/25 General Fund budget as shown:

**REVENUES**

INCREASE:	Street Equipment Reserve	\$163,805
	Community Building Reserve	\$8,379

**APPROPRIATIONS**

INCREASE: 5110.2	Equipment Purchase - Sweeper	\$163,805
1620.4	Community Building Contractual	\$8,379
	Replace tank on Boiler System	

Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, Pierce: Aye, and Jaroszynski: Aye. Nays: none. Carried.

- ***Sales Tax Update***

The board reviewed the Receipt of Sales Tax Analysis report showing sales tax revenue from the 3<sup>rd</sup> quarter and also a comparison to the previous 5 years.

- ***Village Credit Card – Request to increase limit***

In order to get the best price, the village quite often purchases from various vendors that the village does not have an account with, thus using village credit card more often. Treasurer Spunaugle is requesting approval to increase the credit card limit from \$5k to \$10k.

Trustee Gustafson made a motion, seconded by Trustee Dunn to authoring the treasure to increase the M&T Bank credit card limit from \$5k to 10k. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, Trustee Pierce: Aye, and Jaroszynski: Aye. Nays: none. Carried.

**Legal:**

- Nothing to report.

**Public Safety:**

- The Dog Control Officer report was reviewed by the board.

- ***Fire Truck Cost Analysis***

Steve Vanstrom, Fire Advisory Board (FAB) Chairman, provided the board with an updated fire truck cost analysis. The Fire Truck reserve (Capitol F) account ended the year ahead of the projected amount. The analysis calculates out to the year 2028, which is the proposed year to replace the ladder truck. Current replacement costs for the ladder truck are between \$2.1M and \$2.3M. Once a purchase contract is signed, the price is locked in, and we can continue to put money into the fund since the expected delivery date is 3-4 years out after committing to purchase. The FAB is recommending setting up a Fire Truck Committee now, as in the past it has taken 4-7 months for the research and recommendation. The committee will report back to the board in the fall with their findings and the board can either decide to move forward with a purchase or wait another year.

The board approved the recommended committee members as follows:

Lance Hedlund, Chairman	Steve Vanstrom, FAB Chair & Finance
Avery Faulkner	Anthony Cavallaro, Deputy Mayor & Public Safety
Brenton Yager	Peter Fuller

### **Downtown Development:**

- Trustee Gustafson reported on a recent email that he received regarding a \$500K grant award that Peak Development received towards the Falconer Square Project.
- Information was also given to the trustees regarding the Paint CHQ Mural Festival planned for the potential mural on Main Street.

### **Farmers Market:**

- Trustee Pierce shared some of her ideas that she would like to pursue going forward.
  - Move the market to a Saturday
  - Artisan crafters and informational booths
  - Children's Story Hour in the park
  - Yoga in Davis Park
  - Music in the gazebo during the market
  - Charging a minimal participation fee – use fee for an event at the end of the season

### **Parks:**

- Nothing to report

### **Pine Hill Cemetery:**

- Pretty quiet this time of year – had only one burial in the past month.

### **Planning/Zoning Board**

- Trustee Dunn reported that the Planning Board met recently to continue to work on the mobile food truck code. There were a few concerns on the code and how it does or does not apply to the Farmers Market vendors. The board decided to meet next month to make sure all of the adjustments to the law make sense before presenting to the board.

### **Old Business:**

- ***State Environmental Quality Review (SEQR) – Lead Agency Resolution #4-2025***  
After a brief discussion, the board agreed that the sewer system project needs to move forward as it has been over 20 years that it has been updated.  
Trustee Dunn made a motion, seconded by Trustee Cavallaro to approve Resolution #4-2025 Lead Agency Designation Village of Falconer Sanitary Sewer System Improvements Project. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, Pierce: Aye, and Jaroszynski: Aye. Nays: none. Carried
- ***National Environmental Policy Act (NEPA) – Certifying Officer Resolution #5-2025***  
Trustee Gustafson made a motion, seconded by Trustee Dunn to approve Resolution #5-2025 Established the Certifying Officer for the Village of Falconer Sanitary Sewer System Improvements Project. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, Pierce: Aye, and Jaroszynski: Aye. Nays: none. Carried

**New Business:**

- ***Fire Department Truck Committee*** - Information covered under Public Safety
- ***Fall Elections***  
Mayor Jaroszynski noted 2 Trustee positions are up for elections this fall, Trustee Cavallaro and Trustee Pierce
- ***CHQ Paint*** – Information covered under Downtown Development.
- ***Budget 25/26***  
Treasurer Spunaugle is starting to work on the 2025/2026 budget and will be meeting with the department managers in the coming weeks.

**Correspondence:**

- ***Abstract Audit – Trustee Gustafson***  
Trustee Gustafson's letter, dated February 10, 2025, which acknowledged his review on February 9-10, 2025 of the unpaid vouchers for Abstract #9 (FY 24/25) and bank reconciliations from M&T Bank, Community Bank and NYCLASS for the month of December 2024 was placed into record.
- ***Thank you email to Village of Falconer and Fire Department***  
A thank you email in remembrance of the assistance received 20 years ago on January 20, 1985 when the Falconer Fire Department assisted a bus group that was stranded after a snowstorm closed down Route 17. The group was provided food, warm blankets and put up at Falconer High School overnight.

**Abstracts**

**Motion:** It is moved by Trustee Dunn and seconded by Trustee Pierce that Abstract #9, General Fund in the amount of \$223,771.08 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, Trustee Pierce: Aye, and Jaroszynski: Aye. Nays: none. Carried.

**Motion:** It is moved by Trustee Gustafson and seconded by Trustee Dunn that Abstract #9, Cemetery Fund in the amount of \$573.50 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, Trustee Pierce: Aye, and Jaroszynski: Aye. Nays: none. Carried.

**Motion:** It is moved by Trustee Pierce, and seconded by Trustee Dunn that Abstract #9, Library Fund in the amount of \$14,917.64 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Abstain, Trustee Pierce: Aye, and Jaroszynski: Aye. Nays: none. Carried.

**Motion:** It is moved by Trustee Cavallaro and seconded by Trustee Dunn that Abstract #9, General Fund Hand Items in the amount of \$5,195.97 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, Trustee Pierce: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Trustee Dunn made a motion, seconded by Trustee Pierce, to adjourn the regular meeting at 7:11 p.m. Ayes: all. Nays: none. Motion carried.

*Respectfully submitted,  
Cindy Capestrani, Village Clerk*